

**HSC Board Meeting Minutes, February 21, 2019**  
**Hanover Seaside Club 6 p.m.**

The February Board meeting was called to order at 6:00 PM by President Jan Sheppard. Members attending were Armistead Boyd, Dan Hickman, Mike Pridgen, Jan Sheppard, Andrew Walden, Janet Warren and Mark Wilson.

President Sheppard opened the meeting by welcoming the new members to the Board and thanking the Club members who came to observe the Board meeting.

2. President Sheppard presented the agenda for approval. Mike Pridgen moved that we adopt the agenda as amended. Dan Hickman seconded the motion. Motion Passed.

3. Approval of January Board Meeting minutes. There were no January Board minutes presented for approval. It was noted that the top three officers were changed at the Annual meeting and were not in those positions in January 2019.

4. President's Comments: President Sheppard commented that;

- a. Recognize new Board members / Thank returning members
- b. Challenges ahead
  1. 8-month year accelerates everything – need to hit ground running
  2. Compounded by austere budget
  3. 605 decision at Annual meeting
  4. Must educate members re next bill to be sent in September
  5. Communicate with members directly through Constant Contact
- c. TAM – JONAS rollover
- d. Conflict of Interest
- e. Philosophy on “Executive/closed sessions”
- f. In an effort to increase transparency, she would limit Executive Sessions and would hold all votes in open session. She noted one exception that is mandated by the HSC Constitution which is the appointment of the Membership Committee.

5. Managers' Report – Victor

- a. Reported on status of parties and bookings
- b. Gave the Board an update on off-season maintenance
- c. Said that Evan was painting the upstairs guest rooms.

6. Standing Committee Assignments were presented for approval by President Sheppard. After a brief discussion, Mike Pridgeon moved that the BOD approve the appointments as presented. Janet Warren Seconded the motion. Motion passed unanimously. See **attachment A** for committee appointments.

President Jan Sheppard also recommended former VP, Tom Cheatham to fill the open board position created when Jan was elected President. Mike Pridgen moved to accept the appointment – Andrew Walden seconded the motion. Motion approved. Tom Cheatham accepted the appointment and took his place at Board table.

7. President Sheppard also presented appointments for an Ad Hoc Committee, known as the 605 Committee. This committee shall have the objective of developing several courses of action for our 605 Lumina property. The creation of this special committee was in response to the following motion made and approved in the annual meeting

*“...that the Board form a committee, composed of 3 Board Members, 4 Regular Members, and 2 Seasonal Members representing a wide variety of the membership to study the future of 605 S. Lumina property to include, but not be limited to cost vs. benefit of:*

*1. Rebuilding the A-Frame*

*2. Tearing down the A-Frame and building a rental duplex*

*3. Tearing down the A-Frame and selling the property*

*4. Tearing down the A-Frame and building a pavilion/picnic area*

*And complete information be presented to the Regular Membership at a specially called meeting for Regular Members who will vote on the (future) use of the 605 S. Lumina property.”*

After some discussion, Mike Pridgen moved for approval of the committee appointment and Mark Wilson seconded. Motion passed.

It was noted that there will have to be a special called meeting for member vote on the future disposition of 605 Lumina in early Summer.

#### 8. Secretary/Treasurers Report – Dan Hickman

A. No monthly financial report available due to staffing issues and roll-over to new Club management system.

B. Bills had not been prepared before the annual meeting. We were able to get the bills out a week after the annual meeting. There were some difficulties due to new personnel/database issues and incomplete or missing information on members. Acknowledged and thanked Jan and Janet for working almost every day for a week to get bills out.

C. The 2019 Budget adjustments voted on at the annual meeting have been added to the approved budget.

D. Annual Meeting Minutes have not been received from the special committee appointed at the annual meeting.

E. In light of the late billing cycle the following motion was made;  
Dan Hickman moved that the due-date for dues be extended to March 15, 2019. The motion was seconded by Mike Pridgen. Motion passed.

#### 9. Other Committee Reports

##### A. Finance Committee - Dan Hickman

1. Due to this being a very short year, we will accelerate 2020 Budget Development. Therefore, all 2020 departmental budgets must be in by June 30 for July BOD review.

2. Benchmarks for 2019-2020 –

a. Apr – Letter to member re called meeting in May or June re 605 Lumina vote.

b. May - Opening Letter out to members.

c. June – Called meeting for 605. Departmental budgets for 2020 due.

d. July – BOD completes 2020 budget.

e. Sept – Bills for 2020 ready/mailed – 2020 dues due by Nov 1.

f. Sept 15, Mail-out Oct Annual Meeting Packet to Regular members.

g. The Finance Committee will be monitoring Food ratios monthly.

B. Operations Committee. Janet Warren presented a working Calendar for 2019.

C. Facilities Committee: Mark Wilson moved that we appropriate \$5000 for a new hood vent for the snack bar. Janet Warren Second – Motion passed.

Dan Hickman moved that we restart electric service and HVAC on the 605 property to prevent further damage by mold and preserve options to salvage furniture or the structure itself. Jan Warren second – motion passed.

D. Governance Committee: No report

10. Unfinished Business: Non reported

11. New Business: Elise Beal asked to speak and made an excellent presentation regarding an update of the Web/Blog site that she maintains for the Club. She asked that we appropriate \$270 for web site upgrade. She also presented a new logo and asked for approval. A motion was made by Mike Pridgen and seconded by Armistead Boyd to approve Elise's requests. Motion passed.

- a. New information survey: There was a brief discussion of the need for better and more accurate information on members. No motions made.
- b. Memorial for Jerri Cavanaugh: Dan Hickman moved that the Club host a Celebration of Life for Jerri Cavanaugh on March 1. Mike Pridgen second. Motion passed.
- c. Tom Cheatham moved that the Club change dinner dates during summer to Monday, Tuesday, Thursday, Friday. Andrew Walden second. Motion passed.
- d. Board meeting dates for rest of Fiscal Year: The following dates were discussed and approved;
  - a. BOD Meetings will be held at 6:00 pm.
    - i. Apr 4/22/2019
    - ii. May 5/23/2019
    - iii. Jun 6/26/2019
    - iv. Jul 7/24/2019
    - v. Aug 8/21/2019
    - vi. Sep 9/19/2019
    - vii. Oct 10/21/2019
  - b. Annual meeting date October 26
  - c. Next Board meeting will be March 28, 2019 at 6:00pm

12. Executive Session: A brief Executive Session was held as required by the Hanover Seaside Club Constitution to consider annual appointments to the Membership Committee. The Board discussed appointments to that committee. No votes were taken in the closed session and no other business was conducted or transacted.

13. After coming out of Executive Session and announcing that no votes were taken in the closed portion of the meeting, the February 21 meeting of the Hanover Seaside Club Board was adjourned by President Sheppard.